



## 2018 GUIDELINES FOR COMMUNITY GARDEN PARTICIPANTS

1. I will pay a fee each year to help cover garden expenses for each plot requested (as specified on my application) and assigned to me by the Site Coordinator unless I have been given a scholarship.
2. **I will volunteer for 1 hour each month May-Oct toward common gardening efforts in the garden** (in addition to time spent in my own plot). Possible volunteer activities include: weeding common areas, clearing leaves & debris, special work days at garden, etc. I will contact my Site Coordinator for help finding volunteer tasks. If I rent 2 plots, I will double my volunteer commitments.
3. My plot will be tilled, weeded and planted by **May 30<sup>th</sup>** or within 7 days of renting the plot if my plot is rented after May 30<sup>th</sup>.
4. My plot and the area immediately surrounding it will be kept weeded. If my plot becomes messy or overgrown, I will be notified by the Site Coordinator who will give a deadline for cleanup.
5. My plot and surrounding pathways and fences will be kept clear of trash and litter.
6. I will plant tall crops where they will not shade neighboring plots.
7. I will pick only my own crops unless given permission by another gardener to pick their crops.
8. I will not use any pesticides, fungicides, weed repellents on my plots or any other plots. I will not weed or apply any soil amendments to another plot without permission of the plot user.
9. I will not bring pets or other animals to the garden.
10. If I must abandon my plot, I will notify the Site Coordinator. I understand that if my plot becomes messy or I fail to follow the guidelines, the Site Coordinator may reassign my plot within 15 days.
11. I understand that the fees are not refundable; however, with the permission of the Site Coordinator, the plot may be transferred to someone else.
12. I understand that keeping bees and other livestock are currently prohibited in the garden.
13. I will obtain my own seeds/plants for my garden bed. I will not purchase any items with the expectation of being reimbursed without consent from VINES Staff.
14. VINES is not responsible for items lost/stolen in and around my garden bed.

***VINES provides access to community gardens without discrimination because of race, color, religion, national origin, marital status, political affiliation, affectional orientation or gender identity, status with regard to public assistance, disability, sex, age, or any other protected characteristic as established by law.***

--This section to be completed by your **Site Coordinator**. Please keep this page for your records.--

My Site Coordinator Contact Information:

Name: \_\_\_\_\_ Orientation Date \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ My Plot Number: \_\_\_\_\_

Front Gate Combo: \_\_\_\_\_ Water Combo: \_\_\_\_\_ Toolbox/Shed Combo: \_\_\_\_\_



PO Box 3104  
 Binghamton, NY 13902  
 607-205-8108  
[www.vinesgardens.org](http://www.vinesgardens.org)

**Community Garden Plot Application** — Please submit this to your Site Coordinator or directly to VINES by May 1, 2018

Name(s): \_\_\_\_\_

Address and Zip: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of communication:  Phone  Email  Text      Household size: # adults \_\_\_\_ # children \_\_\_\_

Preferred day/time for group workdays:  weekday evenings  weekend mornings  weekend evenings

Garden Members are required to **volunteer 1 hour per month**, minimum. What are your preferred garden tasks?  
 *maintaining beds*  *physical labor*  *social engagements*  *organizing*  *group projects*  *individual projects*

Please mark how many plots you would like at which garden. VINES Garden Beds are standardly 10x4 foot, however some garden sites may vary slightly in size, which is reflected in price. Price is per single plot, unless otherwise noted.

Community Garden Sites	Payment Details
<input type="checkbox"/> <b>Corbett Avenue, 26 Corbett Ave.</b> [\$30 /pair] <input type="checkbox"/> <b>Columbus Park, 26 Columbus Park East</b> [\$20] <input type="checkbox"/> <b>Deerfield (Vestal) Place, 4737 Deerfield Place</b> [\$25] <input type="checkbox"/> <b>Front Street, 250 Front Street</b> [\$20 per plot] <input type="checkbox"/> <b>Gregory Lane, 10 Gregory Lane.</b> [\$25] <input type="checkbox"/> <b>Laurel Avenue, 128 Laurel Ave.</b> [\$25] <input type="checkbox"/> <b>Liberty Street, 79 Liberty Street</b> [\$20] <input type="checkbox"/> <b>Mather St, 26 Mather Street</b> [\$20] <input type="checkbox"/> <b>Northside (Salvation Army), 530 State Street</b> [\$20] <input type="checkbox"/> <b>Park St, 46 Park Street</b> [\$25] <input type="checkbox"/> <b>Pine Street, 67 Pine Street</b> [\$20] <input type="checkbox"/> <b>Sherman (FEN) Street, 52 Sherman Street</b> [\$20]	<b>Number of Beds Renting</b> _____  <input type="radio"/> I am requesting a scholarship for a free or reduced price plot (see below)  <input type="radio"/> I am including a donation of \$_____ for the garden, towards garden scholarships and garden supplies  <b>Total Payment Submitted \$</b> _____  <i>Mail payment to VINES: PO Box 3104, Binghamton, NY 13902 OR submit to Site Coordinator or VINES Office at 42 Chenango Street</i>

**GARDEN SCHOLARSHIPS** Scholarship funds are available because of the generous support of our sponsors. Please tell us a little about why you are requesting a scholarship and why you want a garden plot. If your reason is confidential, you may discuss it with the site coordinator. \_\_\_\_\_

**I have read the guidelines for participation in VINES community gardens and agree to follow the guidelines:**

I agree to hold harmless VINES, the City of Binghamton, and the owners of the garden property for any liability, damage, loss or claim that occurs in connection with use of the garden by me or any of my guests.

Signature \_\_\_\_\_

Date \_\_\_\_\_

<i>Office Use Only</i> Date Received _____ Payment _____ SC Notified _____
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